



Building the Future

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*Carrolltowne Elementary School*

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*Becky DuPree  
Principal*

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Assistant Principal*

11/1/16

Good Morning,

I recognize there has been some confusion and varied communication with regard to parking expectations at Carrolltowne Elementary. Understanding the importance of providing information in a timely fashion, I hope communicating this information can minimize any frustration for all visitors to Carrolltowne. We have so many outstanding events at Carrolltowne which tend to draw fairly large numbers of visitors, and our parking area does not always provide sufficient spaces for all cars. Following a new evaluation of our parking areas, that included members of Central Office Facilities Department, and collaboration between school administration and PTA, I have outlined the new guidelines for parking. Hopefully, this specific information is helpful to all who visit and attend the outstanding programs and events at the school. Please feel free to call with any questions or concerns regarding parking. Thank you for working to assure adequate emergency vehicle lanes are maintained on our school grounds.

1. All designated parking spaces are available for parking.
2. Handicapped parking spaces are provided for those with appropriate handicapped parking identification.
3. The Eldersburg Commons Mall parking lot is available for overflow parking.
4. Any curbed areas marked with yellow or red paint are not able to be used for parking. (There are yellow or red curbed areas when you enter off of Gemini Drive, in front of the main entrance up to Ridge Road, and along the side of the building where parent pick up/drop off is) **It is VITAL to keep these areas open for emergency vehicles.**
5. Parent drop off area: Parents are still able to pull along the yellow curb during morning drop off to drop students off during morning arrival time only.
6. Parent pick up area: Parents are still able to park **temporarily** along the yellow curb outside the cafeteria for parent pick up time as part of dismissal procedures only.

\*Please note the arrival and dismissal times are short periods of time and not extended parking opportunities.

Thank you for your willingness to assist in providing a safe environment for students, staff and all who visit Carrolltowne.

Becky DuPree  
Principal



**Carrolltowne Elementary School**

— No Parking ANYTIME

— No Parking